

# Fee Status Questionnaire 2025

The University of Bristol fee status questionnaire is used to assess your fee status in accordance with the Government's fee regulations.

Please visit the <u>UKCISA website</u> for information and guidance on how your fee status is determined in England, and the special definitions used (e.g. ordinary residence, relevant family member).

### HOW TO COMPLETE THIS FORM

### We require that you:

- 1. Complete all sections of the questionnaire
- 2. Use the evidence checklist to ensure you have provided all required documents
- 3. Sign the declaration on the final page of the questionnaire

We will not be able to determine your fee status if you have not fully completed this form and provided appropriate supporting evidence.

Details of <u>acceptable evidence documents</u> are provided on page 5 of this questionnaire. Please review this carefully and continue to refer back to it to ensure you are submitting appropriate evidence to support your fee status assessment.

Please complete and return this questionnaire with relevant supporting evidence, within four weeks. If there will be a delay in sending us your response, please let us know. We will contact you with the outcome of our assessment as soon as possible.

If we do not hear from you, or the information provided is incomplete, we will complete our assessment based on the information available, which may mean classifying you as an overseas student for fee purposes.

### Additional information

Information about tuition fees at the University of Bristol is available online at <a href="http://www.bristol.ac.uk/study/undergraduate/fees-funding/">http://www.bristol.ac.uk/study/undergraduate/fees-funding/</a> and <a href="http://www.bristol.ac.uk/study/postgraduate/fees-and-funding/">http://www.bristol.ac.uk/study/postgraduate/fees-and-funding/</a>

If you do not agree with the outcome of your fee status assessment you can appeal and should follow the procedures outlined within the Applicant complaints and appeals policy:

- Undergraduate: For students starting in 2025-26 | Study at Bristol | University of Bristol
- Postgraduate Taught and Research: 2025 | Study at Bristol | University of Bristol

# Section 1: Personal information

Full name:					
Date of birth (dd/mm/yyyy):					
UCAS / Applicant ID number:					
Course applied for:					
Course start date (mm/yyyy):					
Date of first entry to the UK:					
Do you require a Visa to study in the UK: You	es / No				
UK Immigration Status:					
Share Code (SHOULD START WITH 'S' if you have	e one):				
Country of birth:					
Nationality / Citizenship (if you have more than one	e nationality, please list them all):				
Correspondence / mailing address:					
Home address:					
Your parents' home address (if different from your	r home address):				
Relevant family member(s) eg. parent, spo	use/civil partner, etc				
For information on the definition of "relevant family member", please visit the <u>UKCISA website</u> .					
Relevant family member	Relevant family member 2 (if applicable)				
Name:	Name:				
Nationality:	Nationality / citizenship:				
UK Immigration Status (if applicable):	UK Immigration Status (if applicable):				
Relationship to you:	Relationship to you:				

## Section 2: Residence history

Please give details of all countries, including the UK if relevant, in which you have been ordinarily resident <u>over the last 15 years</u>. This should include your current address as well as any previous addresses.

For further information on ordinary residence, please visit the UKCISA website: UKCISA - international student advice and guidance - Ordinary residence case law

Country and postal address	Dates of residence (dd/mm/yyyy)	Main reason for residence (eg living with family, work, education, etc)
	From:	
	То:	
	From:	
	То:	
	From:	
	То:	
	From:	
	То:	
	From:	
	То:	
	From:	
	То:	
	From:	
	То:	
	From:	
	То:	

Continue on a separate sheet if required or use <u>Section E: Supporting information</u>.

# Section 3: Supporting Evidence Checklist

Tick <u>ONE</u> category that most closely resembles your circumstances and upload ALL required evidence to your applicant dashboard. You must also review page 6, <u>acceptable evidence documents</u>, to ensure you submit appropriate evidence.

	Category	Required Evidence		
A B	I am a British or Irish national and have lived exclusively in the UK, Republic of Ireland, or a British Overseas Territory for the past three years (aside from gap year or holidays)  I live in the EU / EEA and have British or Irish nationality.	☐ Scan of your passport photo page ☐ Proof of residence from Sept 2022 - today. At least one document per academic year.		
С	I live in the UK and have EU / EEA nationality.	☐ Scan of your passport photo page		
D E	I live in the UK or British Overseas territory and have <b>settled</b> status (not EUSS).  I live in the EU / EEA and have EU / EEA	Proof of Immigration status  Proof of residence from Sept 2022 - today. At least one document per academic year.		
	nationality.	document per academic year.		
F	I reside in both the UK / Republic of Ireland and another country (not EU or EEA) and have British or Irish nationality	<ul> <li>□ Scan of your passport photo page</li> <li>□ Proof of residence in UK from 1 Sept 2022 – today. At least one document per academic year.</li> <li>□ Evidence of returns to UK or Ireland since 1 September 2022.</li> <li>Dual residence began before 1 September 2022?</li> <li>Please also provide:</li> <li>□ Evidence of returns to UK or Ireland before 1 September 2022. Please provide as many documents per return as possible.</li> <li>□ Evidence of ongoing connections to the UK</li> <li>□ Complete Section 5: Return Visits to the UK (page 6)</li> </ul>		
G	I am a British or Irish national currently residing temporarily or permanently overseas (not EU/EEA).	<ul> <li>□ Scan of your passport photo page</li> <li>□ Proof of residence in UK prior to your absence. At least one document per academic year.</li> <li>□ Evidence to support temporary absence.</li> <li>□ Evidence of any return visits to UK or Ireland since 1 September 2022. Please provide evidence for each return visit, where applicable.</li> <li>□ Complete Section 5: Return Visits to the UK (page 6)</li> <li>Absence from UK began before 1 September 2022? Please also provide:</li> <li>□ Evidence of ongoing connections to the UK</li> </ul>		

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H	I am a child of a Turkish Worker and currently reside in the UK.		Scan of passport photo page both you and your relevant family member  Proof of Immigration status (or evidence of granted immigration application) for both yourself and your relevant family member.  Evidence of employment (or self-employment) for your relevant family member  Proof of residence in UK from arrival date – today, for both you and your relevant family member. At least one document per academic year.
ı	I live in the UK and have one of the following:  Refugee status/Humanitarian Protection Ukraine/Afghan Scheme granted leave Stateless Leave Other status (please state below):	Where	Scan of your passport photo page  Proof of immigration status.  Proof of residence since you arrived in the UK. At least one document per academic year.  relevant:  Scan of family member's passport and other immigration documents.
J	None of the above apply to me.		Scan of your passport photo page  Proof of Immigration status  Proof of residence from Sept 2022 - today. At least one document per academic year.  Complete Section 6: Supporting Information (page 6)

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# Section 4: Acceptable Evidence Documents

Evidence Required		Appropriate documents to provide:			
Proof of Nationality  Back to evidence checklist	A scan of your	passport photo page			
Proof of Immigration status If not a British national  Back to evidence checklist	UKVI Share cod Biometric Resid Home Office let Passport stamp Residence card	dence Permit (BRP)  tter			
Proof of Residence Applicants aged 18 or under can provide documents in relevant family members name.  Back to evidence checklist	At least one document per year must be provided, covering at least the last 3 years prior to the start of the course.  Acceptable evidence will typically be:  Rental agreements Employment contracts Utility bills Council Tax bills Payslips (showing home address) Bank statements (showing regular activity in UK) Universal credit/benefits letter				
Evidence of return trips to UK or Ireland	The following evidence/ Ireland:	information must be provided for EACH return trip to the UK or			
Back to evidence checklist	<ul> <li>e-tickets or boarding passes showing dates of travel, destination each way, with y name stated as passenger.</li> <li>Place of stay during your visit.</li> <li>Nature of visit, i.e. visiting relatives, returning home for holidays, etc.</li> </ul>				
Evidence of ongoing connection to UK or Ireland  Applicants aged 18 or under can provide documents in relevant family members name.  Back to evidence checklist	Acceptable evidence ca  Retaining temp recent permit).  Evidence of UK GP letter stating Ownership of U	ten asked to provide this, please provide as much evidence of the to your circumstances:  In include (but is not limited to):  Orary residence status throughout period of absence (only need most investments or employment (HMRC tax returns)  G applicant as patient of UK GP practice.  UK residential property  istration during period of absence			
	Temporary employment	Contracts for original position(s) and all subsequent extensions (if applicable), clearly showing the start and end date of employment / posting, name and residential address of employed person.			
Evidence of temporary absence	Education abroad	Letter from Education provider confirming dates of education and name of student.			
Evidence is required for all periods of temporary absence from UK.	Gap year	Travel documents such as e-tickets or boarding passes showing dates of travel, destination each way, and name of passenger.			
Back to evidence checklist	Illness (yourself or close relative)	Medical certificates / letters from medical professionals stating the period of illness and the persons affected.			
	Other reason for temporary absence	Please provide details of the reasons for the temporary absence along with appropriate supporting evidence.			

### Section 5: Return Visits to the UK

## Please only complete this section where:

 you have been temporarily absent from the UK & Islands and have been resident in a NON-EEA COUNTRY since 1 September 2022 or before (excluding holidays or short breaks)

### <u>OR</u>

you have been resident in both the UK AND NON-EEA country since before 1 September 2022

If either of the above applies to you, please provide details of **ALL of your returns to the UK before this date in the table below.** If not, please proceed to next section.

Start date of UK return	End date of UK return	Reason for return	Location (address details)

Continue in Section 6 below if required.

## Section 6: Supporting information

This could in	iclude additic	tell us anythir	on regarding	your residenc	e and/or educ	cation/work h	nistory, immig	
status, paren	nt's employm	ent, your fam	ily, or anythir	g else that w	as not covered	d in the previ	ous sections.	

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# Section 7: Declaration

Please sign below to confirm that:

- 1. the information given in this form is true, complete and accurate; and
- 2. that no information requested or other material information has been omitted.

I have fully completed the fee status questionnaire, and I confirm that the information provided is correct to the best of my knowledge.	
Signature:	
Date:	ļ